

NORTH BENGAL ST. XAVIER'S COLLEGE

RAJGANJ / SILIGURI CAMPUS
WEST BENGAL

E-mail : principal@nbxc.org, office@nbxc.org
Website : www.nbxc.org

North Bengal St. Xavier's College

Internal Quality Assurance Cell (IQAC)

Date: 16.09.2022

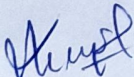
NOTICE

It is to be informed that a Meeting of the Internal Quality Assurance Cell (IQAC) of North Bengal St. Xavier's College is scheduled to be held on **23-09-2022 at 11.00 am** in the Conference Hall of the college. All the members of IQAC therefore requested to kindly make it convenient to attend the meeting. The detail agenda of the meeting are as follows:

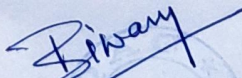
1. Review of the earlier meeting.
2. Proposal for Gender and Green Audit
3. Preparation of AQAR 2022-23
4. Miscellaneous

Members:

1	Fr. Dr. Lalit P Tirkey, Principal	Chairperson
2	Dr. Bipranch Kumar Tiwary	IQAC Coordinator
3	Fr. Bijay Kriti Kindo (VP Administration)	Member
4	Dr. Aparna Chaterjee (VP Academic)	Member
5	Mrs. Sanjukta Mitra (VP Siliguri Campus)	Member
6	Mrs Nitya Rai (Dean of Student Affairs)	Member
7	Dr. Asim Mitra	Member
8	Ms. Priyanka Chakraborty	Member
9	Mr. Partha Sarthi Dutta	Member
10	Dr. Tamal Majumder	Member
11	Dr. Chandrani Choudhury	Member
12	Dr. Pavanbir Kaur	Member
13	Dr. Anoop Kumar (Head, Dept. of Biotechnology, NBU)	Member
14	Mrs Priyanka Karmakar (Asst. Prof., NBU) (Alumni)	Member
15	Mr Mrinmoy Rishi (Student's Council President)	Member


Dr. Fr. Lalit P Tirkey
IQAC Chairman
North Bengal St. Xavier's College




Dr. Bipranch Kumar Tiwary
IQAC Coordinator
North Bengal St. Xavier's College

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Post Box No. 1, P.O. Rajganj
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North Bengal St. Xavier's College
Internal Quality Assurance Cell (IQAC)
Rajganj, Siliguri

Minutes of meeting held on 23rd September, 2022

Agenda 1: Review of previous meeting.

Resolution: The minutes of the meeting held on 13th January 2021 are approved by the members.

Agenda 2: Proposal for Gender Audit Green Audit

Resolution: The IQAC Coordinator proposed that Gender Audit and Green Audit are required for the current session. IQAC Chairman suggested Women Cell will take care of all the required documentation for Gender Audit headed by IQAC Coordinator. He also suggested that the Nature club will prepare documents for Green Audit under monitoring of IQAC and audit will be done by an external agency.

Agenda 3: Preparation of AQAR 2022-23.

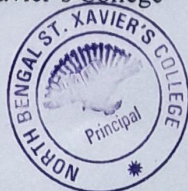
Resolution: The strategies for data collection and compilation have been discussed in details.

Agenda 4: Promote to conduct more extracurricular activities and events.

Resolution: IQAC Chairman suggested to encourage HoDs and Coordinators to organise more Extra-curricular activities and to enhance the active participation of students.

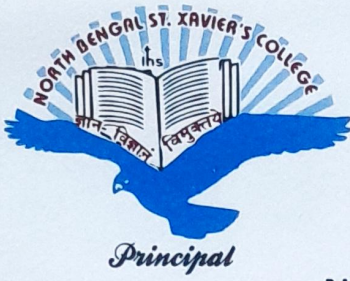
Dr. Fr. Lalit P Turkey
IQAC Chairperson
North Bengal St. Xavier's College

Dr. Bipransh Kumar Tiwary
IQAC Coordinator
North Bengal St. Xavier's College



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Principal

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Internal Quality Assurance Cell (IQAC)
Rajganj. Siliguri

**Action taken report on decisions of the previous meeting held on
23rd September, 2022**

Agenda 1: Review of previous meeting.

Action Taken: The minutes of the meeting held on 28th March 2022 are approved by the members.

Agenda 2: Proposal for Gender and Green Audit

Action Taken: Green audit has been done by external agency and Gender audit done by an audit team composed by College Administration.

Agenda 3: Preparation of AQAR 2022-23

Action Taken: AQAR 22-23 was prepared.

Agenda 4: Promote to conduct more extracurricular activities and events.

Action Taken: Departments and cells have conducted several extracurricular activities

Dr. Fr. Lalit P Tirkey
IQAC Chairperson
North Bengal St. Xavier's College



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