



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		NORTH BENGAL ST. XAVIER'S COLLEGE
• Name of the Head of the institution	Dr. Fr. Lalit P Tirkey	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	7478422284	
• Mobile No:	8670725693	
• Registered e-mail	nbsxc.college@gmail.com	
• Alternate e-mail	principal@nbxc.org	
• Address	Rajganj, Post Box No. 1	
• City/Town	Jalpaiguri	
• State/UT	West Bengal	
• Pin Code	735134	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	University of North Bengal				
• Name of the IQAC Coordinator	Biprانش Kumar Tiwary				
• Phone No.	8670725693				
• Alternate phone No.	6297792291				
• Mobile	8670725693				
• IQAC e-mail address	iqacnbsxc@gmail.com				
• Alternate e-mail address	bipra.tiwary@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nbxc.org/userfiles/file/NBSXC_SSR.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nbxc.org/academic-calendar-2020-21.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.62	2021	13/09/2021	12/09/2026
6.Date of Establishment of IQAC			20/04/2019		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Official website of North Bengal St. Xavier's College is upgraded for better information processing and retrieval.	
Facilitation of Covid isolation centre in the college during COVID 19 pandemic.	
Pre-admission Counselling Program	
Mental Health Awareness programme	
Online Feedback system is developed by the initiative of IQAC.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Proposal of shifting of Department of Commerce and Department of Physics	Department of Commerce and Department of Physics shifted to Loyala Block and also one hall allotted for the staffroom.
Proposal for installation of CCTV Cameras in Loyala Block	CCTV cameras have been installed for security and monitoring purpose.
Proposal of formation of active Clubs/Committee and Cells.	Active Clubs/Committee and Cells. has been formed by following the composition prescribed by UGC act.
Proposal to initiate Ph. D supervision in collaboration with University of North Bengal.	Dr. Chandrani Choudhuri received the permission from University of North Bengal to supervise Ph.D students.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
North Bengal St. Xavier's College Governing Body	05/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	20/06/2020

Extended Profile

1. Programme

1.1

15

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 965

Number of students during the year

File Description	Documents
Data Template	View File

2.2 151

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 304

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 47

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 47

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	15
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	965
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	151
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	304
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	47
File Description	Documents
Data Template	View File

3.2	47
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	44
Total number of Classrooms and Seminar halls	
4.2	4400746
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	71
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The sudden shift from face-to-face to online classes has forced the college to rethink and redesign the curriculum delivery through digital platform. The college prepared a comprehensive and comfortable time-table to conduct online teaching-learning for all the students. Both the theoretical and practical classes are reasonably accommodated in the time-table by all the departments. Centralized and uniform online schedule of the college is uploaded in the website and shared with the students through WhatsApp, Google classroom and other platforms. All the departments collect feedback from the students about the effective mode and internet facilities to make the teaching student centric. Generally, a blended mode of teaching plan is prepared to accommodate all the students having both the poor and strong connectivity. On the one hand Google meet, Google classroom, Zoom, Go to meeting etc. are used to take live classes and side-by-side audio lectures, uploaded videos, pdf study materials and YouTube links are provided to the students for their better understanding and future

reference. All the classes and other academic activities like students' seminar (webinar), special lecture, orientation or development programmes are arranged through digital platforms and the attendance, participants' feedback etc. are also recorded digitally.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution makes every effort to adhere to its academic calendar that includes conducting tests, semester exams and continuous internal assessments. In order to make it a yearly practice a committee comprising the Principal, academic vice-principal and HODs prepare the academic calendar well in advance before the commencement of the new academic year. The calendar outlines the semester class work schedule, internal examination schedule. Only head of the institution or the Academic Vice-Principal with permission from the Principal can incorporate minor changes in academic calendar, which may deem fit considering the unforeseen circumstances. The performance of the students is assessed on a continuous basis by conducting two internal assessments as per the university norms per semester where the average is taken of both. In this institution, though, based on the length of the semester particularly in the odd semesters (from January to June) an additional internal assessment is arranged by respective departments. This facilitates the students missing out on any one or two internal assessments due to unavoidable reasons to catch up with others and score marks. In addition to the internal assessment, periodic assignments, seminars/workshops, groupdiscussion, viva and practicals are also the part of the Continuous Internal Evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.nbxc.org/academic-calendar-2020-21.html

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="76 638 539 712">File Description</th> <th data-bbox="539 638 1445 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 712 539 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="539 712 1445 898">View File</td> </tr> <tr> <td data-bbox="76 898 539 965">Any additional information</td> <td data-bbox="539 898 1445 965">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>15</p>									
<table border="1"> <thead> <tr> <th data-bbox="76 1294 539 1368">File Description</th> <th data-bbox="539 1294 1445 1368">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1368 539 1442">Any additional information</td> <td data-bbox="539 1368 1445 1442">View File</td> </tr> <tr> <td data-bbox="76 1442 539 1538">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="539 1442 1445 1538">View File</td> </tr> <tr> <td data-bbox="76 1538 539 1644">Institutional data in prescribed format (Data Template)</td> <td data-bbox="539 1538 1445 1644">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>3</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates these crosscutting issues through different activities while also inculcating rich human values and ethical principles. In the self-designed curriculum on Value Education, a mandatory subject for every first and second year students, several topics on human values and ethical issues are discussed.

The Department of BBA deals with Entrepreneurship Development, Human Resource Management, Business Ethics to make students conscious about

professional behavior and ethics. Sociology delves on social realities in India, gender-based violence, social discrimination, dowry, divorce, etc.

Political Science addresses the issues on gender justice,

equality, while also discussing feminist perspective and theory. Students of English get proper perspective on gender literature.

As per the university guidelines, for all the Undergraduate students Environmental Studies is a compulsory paper. Geography Department deals with Environmental Geography, and Biogeography while Zoology Department deals with Animal Diversity, Ecology, Zoogeography; Microbiology deals with environmental microbiology and Botany on Plant diversity and human welfare. All these papers, address crosscutting relevant issues that provide opportunity for students to understand the environment and its sustainability.

The College also conducts community services through Nature Club, NSS, Social Service Cell and Women's Cell. The college has a green policy, which commits itself to protect the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.nbxc.org/userfiles/file/AQAR-2020-21/Online_Student_feedback_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

710

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

151

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are continuously and systematically evaluated through their performance in online classes, internal assessments and assignments. On the basis of these performances appraisal first year students are classified into slow learners and advanced learners.

Special Programmes for Slow Learners: Special care is taken by conducting remedial and tutorial classes in which academic problems are dealt. Students are also provided counselling in order to dispel personal problems such as, fear, reluctance, inferiority etc. and thereby helping them to improve their performance.

Special Programmes for Advanced Learners: They are encouraged to strive for higher goals and are provided with additional inputs. Teachers motivate students to participate in seminars, webinars, workshops etc. and organize group discussion on advanced/recent topics. Students are encouraged to access e-library materials.

Strategies Adopted for Student Improvement: During the course of study, students are assigned to a mentor who assists them with issues impeding their academic growth. Motivational lectures, practical based work, assignments and students' development programmes are organized for the learners. Various clubs and cells of the college conduct Quiz Competition, Speech Competition, Debate, Creative writing etc. throughout the year. Semester Toppers and University rank holders are awarded with certificates and medals by the institution on "X-cellelence Day".

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
965	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution caters the need of the students and encourages the faculty to employ innovative and interactive methods of teaching such as active, cooperative, project-based, experimental and other ICT based learning to ensure enhancement of learning experiences. The institution encourages the faculty to use PPT presentations and visual media like movies that are relevant to the syllabus.

Experiential Learning: Institution provides opportunity and exposure to attain online practical classes for the science students even in restricted situation. Students of non-laboratory practical based subjects are assigned and guided to complete their dissertation/project works carefully. Various clubs/cells also impart knowledge through virtual platforms.

Participative Learning: Students are encouraged to participate in seminars, conferences, debates and group discussions which are held regularly at departmental level. The biodiversity of the natural setting around the college also facilitates participative learning of the students.

Problem Solving Methods: Students are given projects and assignments through which they need to examine and define the problem, explore what they already know, determine what they need to learn and evaluate possible ways to solve the problem. Apart from this, the college also encourages the students to watch NPTEL video lectures and to participate in competitions organized by different agencies.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

E- learning or online learning is becoming increasingly popular and with many unprecedented events taking place, e-learning ensures that the students have access to curriculum materials.

The year 2020 with COVID-19 induced suspension of physical classes all the faculty adopted the latest computer/mobile applications for providing online, virtual and live teaching. However, even before that the faculty from the Departments of Computer Science, Geography, Zoology, Microbiology, and Botany were using projectors to show videos, slides and diagrams/models for their teaching purposes. For conducting online classes initial instructions and guidelines from the college authorities was circulated through group WhatsApp besides being posted on website and college official Facebook. Thereafter, faculty started extensive use of digital learning platforms such as, Google Classroom, Duo, Skype, Go-to-meeting, Zoom etc for teaching-learning depending on the size and convenience of students and faculty. Recorded/video lectures were also shared with the students through digital platforms. Supplementary study materials in the form of Word documents, PDF files or PPT were also provided. Thus, ICT enabled tools were in full display, especially in 2020 in order to complete the even semester courses and Part III, thereby making teaching learning effective and unique experience for both students and faculty.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
45	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
47	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
11	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

283

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institutional mechanism for internal assessment is transparent and robust in terms of both frequency and mode. In the Choice Based Credit System, college conducts two to three internal assessments per semesters for evaluation of students. All the departments are given choice to creatively evaluate students through class webinars, MCQ, poster presentation, assignment and other modes. To make the entire process transparent, the Academic Council prepares the guidelines and the Examination committee fix the dates for conducting internal assessment as well as mode of the exams at the beginning of the academic session.

The dates and modes of Internal Assessments are mentioned in the printed College Diary/Handbook and the timetable is displayed on website and circulated in the students' whatsappgroups. The evaluated answer scripts are showed to the students for checking their mistakes and corrections followed by discussion with concerned faculty. On the other hand, group seminars and discussions are transparent as they are presented in groups before the entire class, and judged by a team of teachers. Absentee examinees get chance to sit in retest or to submit assignments after showing genuine reasons and duly signed application.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution abides by the examination guidelines issued by the affiliating university. However, the college also has its own mechanisms. For the fair and smooth running of the internal assessments, the institution has the exam cell and the exam committee, headed by the convener of exam committee.

The College follows an open evaluation system where the students' performance and their class attendances are displayed on the department notice boards and/or in the departmental group. The grievances of students with reference to internal assessment are addressed in a transparent manner by showing and discussing their answer sheets and explaining their performances. If any student is not satisfied with the assessment then he/she may approach the concerned teacher or HoD independently. Students, who could not attend the test for valid reasons, are allowed to write the supplementary test provided they meet other eligibility criteria. For any other major grievances, the issues are addressed by reporting the matter first to the appropriate authority namely the convener of the Exam Committee who may suggest remedial measures through the Office of the Principal. Principal in consultation with the Academic Vice-Principal and respective head of the department may study the case and take appropriate action.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus booklet, containing detailed layout of the syllabus, outline of the courses and objectives of every programme are made available to the students of the first year itself through respective departments. In addition, the course outline of the syllabus of different courses are shared with the students through social media or made available in the Central Library which help the students well ahead of time in understanding the course objectives while preparing for the specific papers. At the beginning of every academic session, teachers preview the outcomes with second and third year students while new first year students

are explained the outcomes of the programmes and course during departmental orientations. Any revision on programmes or course objectives or modifications in the syllabi made by the Board of Studies and notified by the university is quickly communicated through departments by circulation of notifications using digital platforms apart from displaying it in college and departmental notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college offers different programmes and courses with clearly defined outcomes. The effectiveness of these outcomes is validated by a systematic process of collecting and evaluating data. The direct attainment is measured from: Tests and assignments conducted internally by the college as continuous assessment of students. End semester examination

conducted by the University.

The attainment of programmes (POs), and course outcomes (Cos) of learning-based are evaluated using the following mechanisms: The Course-level evaluation includes Continuous Internal Assessment (CIA) having weightage of 15% including 5 marks for attendance. Various modes are employed to evaluate the course outcomes such as, written tests, seminars, assignments, group discussions etc. depending upon course type. The Departments assess the status of attainment of POs, PSOs and COs in their regular Departmental meetings. The students of the college provide inputs on drawbacks, limitations, constrain and merits in teaching and learning. Grievance and Redressal mechanism functions effectively, helping the students in converting their problems into academic achievement. Periodic parent teacher interactions or one-on-one discussion also help the institution to check for the attainment of the outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

296

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.nbxc.org/userfiles/file/AOAR-2020-21/Result_Analysis_2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.nbxc.org/userfiles/file/AOAR-2020-21/SSS%20Questionnaire%20Students%20\(Responses\)%20\(1\)%20\(1\).pdf](https://www.nbxc.org/userfiles/file/AOAR-2020-21/SSS%20Questionnaire%20Students%20(Responses)%20(1)%20(1).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Our College always aims to inculcate social values and responsibilities to the faculty members and the students through various extension activities. During this pandemic many of the activities could not be conducted as usual. However, in presence of few faculty members and the students, College undertook the social outreach program by way of distributing dry food materials amidst the people of neighbouring villages. Relief Works were organised in 5 places : Balaigacch/Hatimore, Manuaganj (KMajhiali GP), Shikarpur tea garden, Kheripara (Nandan Tea Estate) and Pabnikheri. During the 2nd wave of Covid-19 pandemic scenario, NBSXC sanitized its neighbouring villages including Shikarpur and Sonmari, distributed masks, sanitizers, food materials and some common medicines prescribed by doctors among the villagers. On

14th June, 2021 College organised Covid Response programme in Dinbazar of Jalpaiguri Town and distributed dry ration besides masks, sanitizer and some medical checkups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

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File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has eleven ICT enabled classrooms/halls and one classroom has been upgraded to smart classroom.

Rajganj Campus has 4 ICT enabled halls, 13 big and 6 small sized classrooms and in the Loyola Block there are 7 large, 4 medium-sized, 3 small sized classrooms and a smart class room.

The Siliguri Campus has 03 halls, 02 large sized and 02 medium sized classrooms.

The classrooms have enough fans in both the campus.

The computer labs are equipped with Air conditioners.

Adequate classrooms have been facilitated with LED projectors.

Three bio-science laboratories.

One Chemistry lab.

A computer, digital and Physics Lab.

The College has 11 Departments offering under-graduate courses.

1 spacious auditorium.

The College has 54 Desktops, 17 Scanner and Printers, 04 Xerox machines, 4 Departmental Staffrooms, 01 Common Staff-room, and has 11 Departmental Libraries, 01 Central Library, Girls' Common Room

and 47 Lavatories.

The Siliguri campus has 01 central library, 01 seminar library, 01 staff room, 2 lavatories and 01 boys' urinal.

The College has Principal's Office, office of secretary, record and documentation, IQAC/NAAC room, Vice- Principals, Dean, counselling room, Examination cell and a Prayer Hall and Accounts/bursar office.

The College also provides Hostel facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nbxc.org/userfiles/file/AOAR-2020-21/4.1.1_1613735108_5795.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for co-curricular and extra-curricular activities. Both the campuses are well equipped with sports rooms. Both indoor and outdoor games facilities are available in the campus.

The auditorium is equipped for the indoor games such as table tennis, badminton, carom board and chess.

One play ground for football and cricket tournaments is located beside the boys' hostel. The outdoor games also include volley ball, basketball, and throw ball. The college also has a volleyball court and a basketball court. The sports, games (indoor-outdoor) and cultural activities promoted by the college are

as follows:

There is a Hall for Yoga classes.

Annual sports day 'Xuberance' is celebrated every year.

College has dedicated boys' teams for Cricket, Football and Basketball. Girls also participate actively in different games and there is a Girls' basketball team of college. Faculty are also

encouraged to participate. The college organizes annual cultural activities 'Xtravaganza', which includes both on-stage and off-stage programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4400746

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library comprises 9853 books, 17 journals, 11 magazines, CD-ROMs, Maps, renowned daily newspapers as well as well study materials, audio, projects, dissertations etc. along with standard infrastructure. College library has a vast collection of documents relating to Tea Industries and Tribal Tea Garden Workers starting form 2002.

Our library is partially automated with the high quality full-featured ILMS, popularly known as 'Koha'. It is integrated with the college website and accessible entirely through any web browser. The online public access system (OPAC) has been made functional and accessible through computers and mobile devices. After log-in, a member can select an OPAC search and retrieve them by e-mail and SMS facility either in human-readable form or in an ISO2709-format file. It is customizable for multilingual and multi user environment. Books in the library are bar-coded for automated circulation.

The college is enlisted with N-LIST since 2020 & the facilities on e-resources provided by N-LIST are also offered to staff and students.

The LAN and Wi-Fi facility have been made available in the library for the benefit of the students and faculty members. Though Library service is not fully automated, 'Koha' has a support system for integration of RFID.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.415

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are indispensable in the current education system. Hence, the College provides a number of IT facilities to access and promote the growth of the students in the fields of education to transform their academic engagement.

The College has a Smart Class-Room to make the classroom teaching-learning more effective, updated and interesting. All of the notes are digitized and saved in the computer data base. Apart from the Smart Classroom the College has provided other facilities such as LCD projectors. Each Department of the College is provided with a Desktop.

Over the years Computers have been purchased as whole units or components and then assembled. They have been placed in labs, libraries, classrooms, AV Rooms and Seminar / Conference Rooms and different offices of the institution. For official purposes and other Departmental works, such as printing notices and study materials almost all Departments have printing and scanning facilities.

There are two internet systems, one is a portable WiFi router and a broadband provided by Alliance Broadband with a distance limit upto 50-60mtrs for wireless connection and LAN upto 20 computers. The speed of the Broadband and Wifi Router ranges from 50-80 mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.06

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures for maintaining and utilizing physical, academic and support facilities, followed by the College divided into two parts:

Planning and Infrastructure Process

First, the Teacher Council and departmental level meetings are held, to assess the needs of the institution and faculties.

Second, the Administrative Body evaluated the above-mentioned needs in collaboration with IQAC and placed before Governing Body.

After approval is granted from the Governing Body, the proposed needs/planning are implemented.

Maintenance and Utilization:

The HoD is responsible for proper maintenance and utilization of Departmental assets. Estate Manager's office maintains the record of college assets and administrative building.

For library, the librarian in consultation with the IQAC prepares the inventory, and where needed, procurement is approved by the Library Committee.

Anti-virus is installed in all the computers and, AMCs are signed for the maintenance of the machines.

The Sports Committee is responsible for maintenance of various sports-related infrastructure/equipment.

Water filter and Parking space is offered to students and faculty members.

Incinerator, compost pit and the well organised waste management.

The land available for future expansion is partially used for Tea Plantation.

Five college buses and other vehicles are also available for the management, faculty and students for various occasions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.nbxc.org/maintenance-and-utilization-policy.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

54

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates students' representation, participation and engagement in various administrative, co-curricular and extra-curricular activities. Students are given opportunities and encouraged to participate and engage in various bodies through students' council and other representations.

Representation in Students Council

Students Council is the biggest platform for students of the college where students of different departments send their class representatives (CRs).

. All the CRs, elect, through secret ballot, the President, Vice-President, Secretary, Treasurer and other core team members who constitute the Office Bearers of the Students Council.

The major events organized by Students' Council are: Fresher's Welcome and Final Year's

Farewell, departmental Welcome/ Farewell, Teachers' Day Celebration and 2nd Day of Xtravaganza

In Cultural Committee

CRs under the Office Bearers of Students' Council form their own committee to organize the 2nd Day of the X-travaganza.

Sports Committee

From each department/class or Boys Hostel one or two students form an additional committee for conducting sports events.

Representation in other Cells, Clubs, Committees

For organizing various co-curricular activities such as, NSS, Social Service Cell, Women's Cell, Nature Club, and AICUF, institution ensures an active representation and participation of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In short span, the alumni/ae of North Bengal St. Xavier's College has distinguished themselves in various walks of life. The alumni of the college serve as supporting pillars in the community with their strong interaction with the college and society as well. They remain in close contact with the college with their efforts

and whole- hearted cooperation in various activities. Alumni of the college includes leaders in various spheres like banking, teaching, entrepreneurs and many more. Some of the eminent alumni have turned out to be jubilant academicians and serve as faculty members of premier institutions of the country. This symbiotic relationship was formalized when the association called Xavier's Alumni Associations of North Bengal (XAANOB) was formed in the year 2013. The association has been registered under Societies Registration Act XXVI of 1961, with the registration number S/2L/No.33720 of 2014-2015. The current membership of the Association is around Rs. 500. The membership of the Association, as per its Constitution, is of three types -Annual, Life and Patron. The alumni try to meet at least once a year at a 'Xavier's Reunion' that is generally organized in the month of December or January.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Inspired by the Gospel values and Ignatian ideals, North Bengal St Xavier's College, Rajganj -Siliguri Campus strives to be at the forefront of higher education by promoting academic excellence and creation of a just and humane society.

Mission

In line with the Jesuit tradition of education, we at NBSXC are committed to: Create and nurture a dynamic, intellectual, and reflective community that generates knowledge and promotes

excellence; Prepare students, teachers and researchers to become responsible leaders committed to social justice.

Serve the regional and national educational communities regardless of race, religion and ethnicity through integral formation of personality and affective maturity. The Institution's commitment in striving for academic excellence and creation of a just and humane society flow from its focused initiatives aimed at translating its institutional Vision and Mission Statements into concrete actions. It is the Governing Body (GB) that functions as the apex body with executive authority for general supervision and control of the institution's affairs. perspective plans and making the vision-mission of the institution into reality. Next level of governance is College Administration which comprises chairperson (Principal), Jesuit Superior, three Vice Principals (including the Vice-Principal of Second Campus) and Dean of Students, Bursar.

File Description	Documents
Paste link for additional information	https://www.nbxc.org/vision-mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body is top decision-making body of the college. College Administration comprising the Principal, Vice Principals, Dean of Students and Bursar to evolve and implement appropriate mechanisms and procedures The college has also created a Decentralized Structure for decision making where HoDs are delegated powers to conduct the day-to-day functioning of their Departments. They along with their senior colleagues, assign workloads, frame timetables, plan departmental activities, scrutinize and recommend the purchase of apparatus/equipment, organize study tours/field trips/industrial visits, and arrange for internships / on-the-job training etc. The committee led by Vice Principal (Administration) is responsible for college admission, discipline, attendance of students and Vice Principal (Academics) allocates task for timetable, exam related works, while Dean of Students leads staff on co-curricular works, welfare of students, counselling and in preparing working guidelines for effective functioning of various activities of the college. To demonstrate decentralization and participative management, a case study on working of Admission Committee is attached. The College

Librarian under the supervision of Library Committee takes decisions pertaining to the Library and delegate responsibilities to support staff. Students are offered opportunities to develop and hone leadership skills through participation in the Students' Council and as representatives in different cells/clubs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In recent years, Institution has drawn five-year Strategic Plan for its development particularly having the right infrastructure for availing quality education and catering to the ever-growing infrastructural needs, addition of courses, departments, classrooms and general expansion. Under perspective Plan, institution focused on the Infrastructure Development and at Rajganj Campus successfully increasing infrastructure and improved classrooms and other academic facilities with the construction of Second building named Loyola Block. Under this Loyola block, Central Library, Bursar/Account's Office, Depts of Computer Science/BCA as well as Physics Lab were shifted to this building while also creating spaces for Smart Class Room, Students Council Office, girls' common room and other classrooms on the ground floor. Now after the completion of the building, there are 13 rooms apart from a boy' common room with toilets attached in the second floor. The Department of Commerce have been shifted to the Second Floor while two smaller rooms are earmarked for Dept of Physics and a dark room. The remaining 10 rooms on the top (3rd Floor) are earmarked for the Dept of Psychology and Mass Communication/Journalism as and when they are introduced. After the completion of building CCTV cameras were also installed as part of the plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is owned and managed by its founder body- the Darjeeling Jesuits of North Bengal which is represented by Xavier Educational Trust. However, the overall supervision of the College comes under the purview of the Governing Body, for which members are appointed by the Founder Body. Its chairman is also the president of Governing Body who appoints the principal and other important college authorities after being approved by the Governing Body. In accordance with North Bengal University Statute the Principal is the academic and administrative Head of the Institution and functions as a link between the management and the staff. The College Administration is the second highest body that formulates rules and regulations for the internal functioning of the College. Each administrative heads namely, Vice Principals, dean of students and bursar, while being directly accountable to the principal, oversee functioning of their units, administrative needs and academic issues arising from the external agencies and, through direct/indirect supervision, ensure the smooth operation of the institution. The Academic Council helps with the academic aspects, IQAC ensures in enhancing quality in education while heads of Departments implement academic decisions pertaining to their departments in conformity with the IQAC policies. The Librarian is responsible for the smooth functioning of the Library while the Bursar is responsible for maintenance of college finances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.nbxc.org/organogram.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The Institution ensures the well-being and satisfaction of its employees are taken care of by providing welfare measures within its capacity. The following are welfare measures provided:</p> <ol style="list-style-type: none"> 1) The institution has mandatory provision of Employee's Provident Fund (EPF) for permanent teaching and non-teaching staff and contributes its share/ eligible amount to the respective EPF account. 2) Provides three months' paid maternity leave to the lady teaching and non-teaching staff. 3) Apart from the casual, medical, compensatory and on-duty leaves available to teaching and non-teaching staff, special leave of 10 or more days is after the demise of close relatives. 4) Group Insurance Scheme to cover family members of the non-teaching staff. 5) Special Study Leave with pay is granted to the permanent and tenure secure teaching faculty members towards completion of their Ph.D. 6) Bus service for teaching and non-teaching staff at subsidized charge. 	

7) Fellowship/festal meals on special occasions and annual picnic/outings separately for teaching and non-teaching staff.

10) Grievance Redressal Cell for complaints against sexual harassment of women at work place take care of female employees.

12) Financial support on emergency medical situations is provided.

13) Sick Room and First Aid facilities are available for all.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has put in place a well-established mechanism for the appraisal of faculty performance. In order that proforma and questionnaires for appraisal/evaluation do not remain outdated or static, they are revisited, reworked and refined to bring in more

components so as to cover many other aspects of evaluation elements missing, hitherto. the most important ways of performance appraisal system is Teacher Evaluation by Students. The students are provided with an opportunity to evaluate their teacher's teaching performance after each Semester/year. In order to get unbiased and fair feedback, a sample is taken by selecting students who are regular for classes. Various parameters like punctuality of teacher, communication skill of the teacher knowledge of subject, teaching abilities and skills, methods of teaching, effectiveness in teaching, teacher's commitment, approachability and involvement in co-curricular, extra-curricular activities as well as rating as a person also are evaluated. The exercise provides the students with a sense of participation in the teaching-learning process and also helps in the improvement of quality teaching. However, during pandemic during 2020-21 the physical appraisal could not be conducted. But using the google form, some feedbacks on teaching learning was taken from students on the efficacy of various online methods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution strives to ensure total transparency with regards to financial transactions that are reflected in its yearly internal financial audit conducted at the completion of each financial year by Saha and Majumdar Chartered Accountant, Siliguri. This is also reflected in the financial matters where resources are mobilized and used effectively and judiciously. The Institution regularly conducts an annual internal audit of its finances by the GB approved firm Saha and Majumdar Chartered Accountant. The Audited Statements and Auditor's Report are vetted by the College Bursar and Principal. The internal audit report is presented before the Board of Trustee and Governing Body of the college and feedbacks and recommendations are taken in the minutes for future actions if any. All the projected budget, income and expenditure of the college and annual audits are checked in consonance with the accountants and the college Bursar. The

accounting system is computerised and the founder body has set patterns for the audit procedures and the stipulated timing for the purpose across the institutions belonging to its administration. As per the report of the Internal Audit, the college has not faced audit objections excepting for some clarifications on some translucent entries in the ledger. There have been no major audit objections from the internal auditor. In all the audits it was reported by the chartered accountants that Balance Sheet, the Income and Expenditure Account and Receipts and Payment Accounts were in agreement with the books of accounts maintained by the unit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At NBSXC, a proper mobilization policy is at place according to which the Institution mobilizes financial resources for infrastructure development, academic and other activities using following means:

1. By collecting annual fees in three installments which are invested for better financial management.

2. Prudent Wealth through its consultancy advises in better investments and growth of funds.

3. For needy and financially weak students State and central Government Scholarships are tapped.

5. Sponsorships and donations are sought from suppliers, and other sources to organize College events, publications of Magazine and for organizing seminars/workshops, etc.

6. Donations from philanthropies', foreign agencies, and some well-wishers are approached for education related projects.

For the optimal utilization of funds, Principal and Bursar with help of finance committee prepare a budget for proper planning the budgetary allocation for various heads of expenditure as well as unplanned purchases or activities which is placed before the Governing Body of the college for approval. Budgetary expenses are regularly monitored by the Principal and Bursar and course corrections, if required are done. Periodically, the GB monitors the scrutinizes the budget, annual expenditure, and provides feedback related to efficient use of financial resources. At the end of each financial year, an internal audit is performed through a Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all areas, various quality assurance strategies initiated by The IQAC of the institution are as under:

All the faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.

Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars.

Teachers are also supported and encouraged to participate in examination evaluation processes.

The poor and needy students are provided with financial aid out of the college local fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activites of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the punctul students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual feedback is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic Council: The academic council monitor the regularity and punctuality of class work.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The chairperson IQAC monitor the completion of syllabus so that the prescribed syllabus is completed within stipulated time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.nbxc.org/userfiles/file/AQAR-2020-21/Annual%20Report%2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Safety and Security

Security and Safety measures are always set in place to make the Campus safer for all. Security guards (separate for day and night) are positioned at the College entrance gate who always monitor the individuals entering the College. Visitors are required to fill up their details in the register before entering the Campus. The campus also has 24X7 CCTV surveillance throughout the premises. Loyola Block have installed additional CCTV in this session. Women's Cell of the College is committed to enhance the awareness

about gender equity and sensitivity and thus have celebrated International Women's Day this session on an online platform. Facilities are there for both the offline as well as online submission of grievances.

2. Counselling: The College has a functional Counselling Cell with dedicated and qualified Counsellors since 2018 that provides a comfortable environment for students to discuss their problems related to their academic and social life. Besides, Mentor & Mentees system is effectively functioning in the college to counsel mentees.

3. Common room: Common room facilities are there for both the boys and girls. Additional common rooms, each for boys and girls, have also been made in the New Loyola Block this session.

File Description	Documents
Annual gender sensitization action plan	https://www.nbxc.org/userfiles/file/AQAR-2020-21/Action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College always adheres to the motto 'Clean Xavier, Green

Xavier' for which adequate facilities are there in place to manage all kinds of waste generated in the premises. This session in the absence of the physical presence of the students and the staff wastes generated within the campus have been minimum.

Colour-coded bins for Biodegradable and Non-biodegradable are placed in various locations of the campus. Separate bins are kept in the Science departments for the chemicals and broken glassware. Biodegradable waste goes to dumping pit and non-biodegradable waste are burnt in incinerator. The College encourages the 'Green computing' method. Specially, this session due to pandemic all the notices, circulars have been circulated through an online platform. Students were also provided with the e-study materials.

Liquid waste generated in the campus includes effluents from toilets, washbasins and bioscience laboratories. Toilet effluents are collected in the septic pit. The indiscriminate use of chemicals is discouraged during practical classes. The laboratory effluents are also safely disposed.

Electronic goods are put to optimum use through regular maintenance for which AMC have been signed with some agencies. Some parts are reused and other unusable parts are collected and stored in e-waste room.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1sIcYL7jBBDSrbAD8W5CJGciPActVGObm/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

B. Any 3 of the above

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. Landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The Institution believes in Unity in Diversity which is evident from the fact that the students belonging to various regions, ethnic group, religion and caste are given equal opportunities in all fields pertaining to the Institution. The feeling of oneness, being a member of 'Xaverian Family', is imbibed in all the stakeholders of the College right from the beginning through various activities. Even the pandemic did not abstain the College from organising the activities to promote tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities amongst the students. The College celebrated its annual cultural fest 'Xtravaganza' on an online platform that encapsulated a plethora of cultural activities and a gamut of emotions. The students gave impeccable performances through multiple dance forms, folk songs, classical and regional songs and poem recitals.</p> <p>An online sing song competition- "X- Finity Music Fiesta" was also</p>

organized by the Music Club of the College. The competition was open for students from all the departments and semesters. The winners were also given e-certificates.

Apart from all these, the staff and the students jointly celebrated and participated in various other activities conducted online like Farewell Programme, International Women's Day, International Yoga day, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As per the Constitution of India, one of the duties of a responsible citizen is to build their community a good habitat to live by following the principles and helping others. During the Covid-19 pandemic the College staff voluntarily donated their One-day salary to CM Care fund. The staff and the students also donated as far as possible to the College fund. The fund was utilised to provide rations, sanitizers, masks, some common medicines prescribed by doctors, etc to nearby villages namely Balaigacch/Hatimore, Manuaganj (KMajhiali GP), Shikarpur tea garden, Kheripara (Nandan Tea Estate) and Pabnikheri during the first wave. The relief work was done even during the 2nd wave of the pandemic. Sanitization work was conducted in Shikarpur and Sonmari along with the distributions of common medicines, sanitizers, mask, etc. Covid Response Programme was also organised on 14th June 2021 in Dinbazar of Jalpaiguri Town where basic medical checkup of the villagers was done along with the distribution of dry ration, masks, sanitizer, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 689 529 757">File Description</th> <th data-bbox="529 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 529 824">Code of ethics policy document</td> <td data-bbox="529 757 1436 824">View File</td> </tr> <tr> <td data-bbox="86 824 529 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="529 824 1436 1115">View File</td> </tr> <tr> <td data-bbox="86 1115 529 1182">Any other relevant information</td> <td data-bbox="529 1115 1436 1182">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File	Any other relevant information	View File	
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Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>Celebration of national, international and any other day of significance has always been an integral part of the College activities. Such initiatives inculcate tolerance, communal harmony and inclusivity among the students and staff. In academic year 2020-21, we celebrated Independence Day, International Yoga Day, International Women's Day and Christmas Day. Independence Day was celebrated in presence of very few staff and students within the College premises and the International Women's Day was celebrated on a virtual platform. This year the theme of International Yoga Day was "Be with Yoga, Be at home". The cadets of NCC and some other students and staff participated in this event along with their family and friends. Pre-Christmas celebration was done in presence of few staff of the College.</p>									

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1.TITLE: CREATION OF GREEN CAMPUS

2.OBJECTIVES: To sensitize all the stakeholders of the Institution a healthy environment and to build a sustainable ecosystem.

3.THE CONTEXT: The institution has taken the opportunity to hone this awareness and motivate the students a sense of promoting green campus and protecting of environmental damages.

4.THE PRACTICE:

The college has prepared green policy and has a provision for green audit and striving hard to reduce the consumption of energy and adopted the solar-energy.

College has rainwater harvesting system and started cultivation of organic-vegetables. An initiative has been put in place to promote the concept of 'Reduce-Reuse-Recycle'.

5. EVIDENCE OF SUCCESS:

Solar panels are capable of providing 1800 kW per year. 76% of tube/bulbs are LED. Organic vegetables are grown annually are donated to Jesu Ashram Hospice. Economically and medicinally important bay leaves plants have been planted over 1 acre.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

The expenditure for maintenance of Greenery of the campus is dependent on the tuition fees of the students. The solar panel generated energy is not connected to the online grid.

BEST PRACTICE 2

1.TITLE: X-CELLENCE DAY (ANNUAL COLLEGE DAY)

2.OBJECTIVES:

To appreciate and recognize the academic and non-academic achievements of the students by rewarding token of appreciation and a certificate.

3.THE CONTEXT:

The "X-celence day" is a humble effort of us, as an Institution, to inculcate a motivation and an appreciation to the young minds for all the excellent performances by them.

4.THE PRACTICE:

Every-year students who have excelled in various academic as well as non-academic fields are invited to receive an award.

The ex-students who have excelled in their professional fields and to encourage the teaching spirit, faculty members who have been recently awarded with PhD degrees are also felicitated in this occasion.

5. EVIDENCE OF SUCCESS:

Parents/ Guardians feel proud while witnessing their wards receiving awards. It inculcates healthy competition among the students. They become more innovative and passionate about their work that motivates fellow juniors and friends of the awardees to do better each time.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

One of the constraints faced during organizing the event is the lack of adequate space.

As the event goes on continuously for hours, maintaining of discipline becomes a problem.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinct characteristic of the institution since inception is reflected on its top priorities and thrust areas has been its catering to the higher educational aspirations and needs of the socially and economically backward groups of North Bengal region especially the Scheduled Tribe and Scheduled Caste communities from small villages, tea growers and tea plantations communities of North Bengal.

In order to bring these students to the main stream of higher education, college has been giving special attention to them by way of special classes, slow learners' programmes, remedial classes, spoken/conversational English, etc. so that they are able to cope up with the challenges of higher education studies.

The college has adopted a socially and economically backward village of its neighborhood named Kheripara.

In order to continue motivating the students at junior classes Evening Tuition and Evening Study Centre for about 70 odd school children have been running. Students from priority groups like ST/SC from tea plantation community are provided with free ship/fee-concession.

Moreover, all possible help is extended to them for obtaining state government scholarships, post metric scholarships, stipends from Tea Board of India and also some central government schemes

to lessen the economic burden of their parents.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

North Bengal St. Xavier's College has identified the following plans of action for the next

academic year.

- To create an atmosphere for holistic development of students, faculty members and support staff.
- To facilitate continuous upgradation of knowledge and use of digital resources by both the students and teachers.
- To fulfil its social obligation by organising programmes and activities for the benefits of the community and other stakeholders.
- To create awareness and initiate measures for protecting and promoting environment and maintenance of Green Campus.
- To encourage and facilitate a research culture by promoting interdisciplinary research both by the students and faculty members.
- To introduce some more job-orientad and skill based courses.
- To give additional thrust to campus placement initiatives.
- To identify talent among students for various sports and cultural activities.
- Covid vaccination to all the students of the college and local community.