

**Action taken report on decisions of the previous meeting held on 19-01-2021**

**Agenda 1:** Review of previous meeting

**Action Taken:** The minutes of meeting held on 5<sup>th</sup> October 2020 are approved by the members.

**Agenda 2:** Preparation and submission of SSR.

**Action Taken:** SSR has been prepared and submitted to the NAAC on 23<sup>rd</sup> February 2021.

**Agenda 3:** Proposal of formation of active Clubs/Committee and Cells.

**Action Taken:** Active Clubs/Committee and Cells has been constituted as per the composition recommended by IQAC Chairperson.

**Agenda 4:** Proposal to initiate Ph. D supervision in collaboration with University of North Bengal.

**Action Taken:** Dr. Chandrani Choudhuri, HOD, Department of Botany, has received the permission from University of North Bengal to supervise Ph.D students.



Dr. Fr. Lalit P Tirkey  
IQAC Chairperson  
North Bengal St. Xavier's College



Dr. Biprakash Kumar Tiwary  
IQAC Coordinator  
North Bengal St. Xavier's College

