



North Bengal St. Xavier's College
Internal Quality Assurance Cell (IQAC)

Rajganj, Siliguri

Minutes of meeting held on 28th March, 2022

Agenda 1: Review of previous meeting.

Resolution: The minutes of the meeting held on 13th January 2021 are approved by the members.

Agenda 2: Proposal for Academic and Administrative audit and Green Audit


Resolution: The IQAC Coordinator proposed that an Academic and Administrative audit (AAA) and Green Audit are required for the current session. IQAC Chairman suggested to form a committee who will take care of all the required documentation for AAA headed by IQAC Coordinator. He also suggested that the Nature club will prepare documents for Green Audit under monitoring of IQAC and audit will be done by an external agency.


Agenda 3: Presentation of AQAR 2020-21

Resolution: The prepared AQAR was presented by IQAC coordinator and it was approved by each present members.

Agenda 4: Promote to conduct more extracurricular activities and events.

Resolution: IQAC Chairman suggested to encourage HoDs and Coordinators to organise more Extra-curricular activities and to enhance the active participation of students.


Dr. Fr. Lalit P Tirkey
IQAC Chairperson
North Bengal St. Xavier's College


Dr. Biprakash Kumar Tiwary
IQAC Coordinator
North Bengal St. Xavier's College