



## Internal Quality Assurance Cell North Bengal St. Xavier's College

### IQAC Meeting (Third Meeting)

Date: 24<sup>th</sup> April 2020, Time: 11.00AM

Venue : Conference Hall

**Agenda 1:** Review of minutes of 2<sup>nd</sup> meetings

**Resolution:** The minutes of the meeting held on 6<sup>th</sup> December 2019 are approved by the members

**Agenda 2:** Action taken report on the decision of the previous meeting

**Resolution:** Action taken report (attached) on the decision of the previous the meeting has been discussed

**Agenda 3:** Review of academic results and action plan for classes during lockdown

**Resolution:** The results of the odd semester were discussed in detail. The efforts that have taken by the faculty members to improve academic results of the students also reported by the VP Academics. This has also been resolved to continue classes through online mode during Lockdown

**Agenda 4:** NAAC SSR preparation status; preparation of Departmental Academic Audit report

**Resolution:** IQAC coordinator Dr. Bipranch Kumar Tiwary briefed about the progression of SSR preparation. Each department needs to prepare a departmental audit report and submit it by the month of September 2020 to the IQAC coordinator.



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**Agenda 5:** Discussion on the suggestions and recommendations of Gender Audit and Green Audit report.

**Resolution:** Resolved that major recommendations will be functionalized in the coming session and the task has been assigned to the respective clubs/cells.

(Dr. Bipransh Kumar Tiwary)  
IQAC, Coordinator  
NBSXC



(Fr. Dr. Lalit P. Tirkey, SJ)  
Principal  
NBSXC

